# **ISS RULES and PROCEDURES**

* Students are to abide by the rules listed in the student handbook along with the following rules and procedures.
* Students are to remain seated at all times facing the direction of their desks.
* Students are to raise their hands for permission to talk.
* Students are expected to stay busy at their seats doing assigned work.
* Students are not allowed to sleep or lay their heads down and may be asked to stand up if they cannot keep their heads up and/or stay awake.
* Students are not allowed to have their phones out during ISS (even to check the time). If a student is seen with his/her phone out, he she will have to give his/her phone to Mrs. Hees to keep for the remainder of the day.
* Students are not allowed to leave the room except at designated times. In cases of emergency, students will be allowed to leave the room with adult supervision.
* All homework assigned the day of in-school suspension is due the next school day.
* Students are to complete the R.I.S.E. room processing steps before they will be given the opportunity to return to the regular classroom setting.

**FAILURE to follow all of the above rules may lead to further consequences, loss of privileges, or out of school suspension.**

### ISS SCHEDULE

## Report to ISS room: 7:50 AM

## Morning Restroom Break: 9:00 AM

* Lunch and Restroom Break: 11:20 AM
* Afternoon Restroom Break: 12:45 PM
* Dismissal 2:45 PM